

Shap C of E School
Full Governing Body Meeting Minutes
Thursday 14 May 2026 at 6.30pm

1. Opening Prayer

The meeting opened at 18.33 with a prayer led by KC

2. Attendance

Katie Chappell, Ruth Hutchings (online), Rob Hancock, Chris Smith, Helen Jackson, Julie Graham (Chair), Becky Redmayne (online), Martin McGowan, Becky Grace, Abbie Gorst, Nick Capron

3. Apologies

Simon Bullock, Steve Gee

4. Declaration of Interests

It was noted that AG will need to leave when Staffing is discussed.

5. Approval of the minutes of the Full Governing Body Meeting 19 March 2026

The minutes for this meeting will be approved at the Full Governing Body Meeting on 04 June 2026.

6. Matters arising from the last Full Governing Body Meeting 19 March 2026

The Matters arising from this meeting will be discussed at the Full Governing Body Meeting on 04 June 2026.

7. Approval of Three Year Budget 2026-2029

KC read out the Budget Meeting Summary notes compiled following the meeting held on 13 April 2026 that were circulated to the Resources Committee.

The proposed budget following that meeting forecasted a surplus in the first year followed by deficits in the second and third year.

It was noted that the surplus projected to be carried over at the end of this financial year is 10.4%, this includes funding committed to the 2026-27 English project, inclusion support for a child on roll attending alternative provision both of which will be spent in the coming months and underspend on Sports Funding due to guidance not to overspend the grant.

Governors were reminded that the final balance is a prediction at this stage and will not be finalised until Period 13 figures are available.

The budget considered:

Increases in inflation

Increases in staffing costs through predicated Pay increases

Energy uncertainty - a cautious approach has been taken

High Needs funding will be reduced.

Q - BG – is the reduction in High Needs funding due to numbers dropping or a reduction in funding

A - KC – numbers are dropping

Current Staff Ratios – some year groups have small cohorts.

SEN needs in the school, in the light of the difficulty in obtaining EHCPs which would have been approved in the past.

Experienced Staff who are at the top of the pay scales balances with the roles that need to be taken on by staff which can be many in a small school. It was noted that the recent recruitment of an ECT which reduced the staffing costs, has meant that staff have had to take on extra responsibilities.

18.40 AG left the meeting

The following discussion on staffing which included five changes made to the budget to ensure that it was in surplus at the end of each of the three years. These changes were outlined and recorded in a separate set of Confidential Minutes and filed accordingly.

18.49 AG returned to the meeting

The Governors present agreed to approve the Budget presented.

Meeting closed at 18.51