



“A Safe Branch from Which to Soar”

12 July 2021

Dear Parents and Carers,

Reopening in the Autumn Term

Thank you!

Please may we begin by thanking our families for the incredible support you have shown us over this extraordinary COVID year, it has been invaluable being able to tackle the ‘ups and downs’ together! Your words of positivity and encouragement have meant a lot to us staff, and is appreciated more than you may realise. You have embraced the changes amazingly well, and managed to cope effectively with homelearning, a partial reopening and then a return to school. We are sure you will agree, that all of our staff also deserve a huge thank you for their hard work, stamina and dedication they have shown towards providing the best education they can for our children within the uncertainties and complications of this pandemic.

Returning to ‘normal’

We are now at a point where we can plan to welcome back our children to school in the Autumn term, with procedures similar to that of ‘pre-pandemic’ times. Because there will still be risks while coronavirus (COVID-19) remains in the community, these plans still have to be assumed as ‘draft plans’ and I will be able to update you of any changes nearer to reopening to the children on Thursday 02 September 2021.

Start and finishing times and Processes for drop off and collection

| Start of the School Day | |
|-------------------------|---|
| 8.00 | Early Club Starts: Please see procedures for booking below. |
| 8.30 | Children can be dropped off on the main school yard for a play prior to the start of the school day. Please can you say your ‘goodbyes’ at the yard gate or in the alleyway and leave your child to come into the yard. Children will be supervised by Mrs. Chappell and another member of staff. Catbells children are welcome to join us if they are happy to part from their parent/carer. ‘Taxi Children’ often arrive in school in time for a play on the yard prior to registration. |
| 8.45 | Kidsty Pike, Blencathra and Helvellyn children will be collected from the main school yard by their class teachers. Please make sure that your child(ren) are dropped off on the main school yard at or before 8.45. Catbells children to be dropped off at the Catbells / CDC entrance that they currently use. If they were dropped off earlier on the main school yard, they will be brought into the class by a member of staff. |
| 11.45 | ‘Morning Nursery Children’ to be collected from the Catbells / CDC entrance. |
| 12.15 | ‘Afternoon Nursery Children’ to be dropped off at the Catbells / CDC entrance. |



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End of the School Day

| | |
|------------------|--|
| 3.15 | Catbells children to be collected from the Catbells / CDC entrance. Kidsty Pike children to be collected from the wooden door by Helvellyn classroom. Blencathra children to be collected from the main school yard. Helvellyn children to be collected from the wooden door by Helvellyn classroom. If parents would like their Helvellyn child to walk home themselves, please see Miss Gorst to give your consent. Taxi children will be escorted to the taxi to return home. Shannon Crisp will gather the children who are attending After School Club |
| 3.30-5.30 | After School Club: Please see procedures for booking, below. |

Staggered Playtimes and Lunchtimes

Following on from the success of staggering playtimes and lunchtimes throughout the pandemic, we are going to continue to stagger playtimes and lunchtimes to allow for less children to be on the yard and in the hall at the same time.

- Playtimes – we will have a mix of Key Stage playtimes (Catbells with Kidsty Pike and Blencathra with Helvellyn). We will also organise the rota to allow some playtimes where our Catbells children are with their buddies in Helvellyn, allowing Kidsty Pike to play with Blencathra. We will also host a whole school playtime on Friday where all of the children can play together. Teaching Assistants Becky Mepham and Michelle Deighton will work together with play leaders over lunchtime playtimes to provide play opportunities over lunchtime.
- Lunchtimes – We will be trialling having two sittings: Catbells and Kidsty Pike eating from 11.50/12.00 – 12.30 and Blencathra and Helvellyn eating from 12.30 – 1.00.

Please order your child's lunches as normal using your *Lunchshop* app <https://www.lunchshop.co.uk/user/login> We will be having new menus in September, they will be displayed on our website here:

<https://www.shap.cumbria.sch.uk/lunch-menus/> Our cook Teresa would like to see as many children as possible dining with us, so please get in touch with her (by emailing the school office) if you would like to ask her any questions about the menus, she can also adapt dishes so that they are GF, DF, vegan and vegetarian, just get in touch with us to arrange this.

Taxi

The taxi service will continue to run for our children, and will accommodate the timings of the new school day. Stuart will drop-off the children in good time for the start of the school day, often in time to allow the children to play on the yard before school starts. He will collect the children just after the 3.15 finish. Stuart will ensure that he will be following the cleaning and hygiene measures that will be in place at the time. He will contact families over summer to arrange collection and drop off times for individuals.

If you have to rearrange your child(ren)'s transport arrangements within a school day, please give us advanced warning, ensuring that the school office is informed by lunchtime at the latest.

Uniform

We will be returning to our traditional school uniform and PE kit as detailed on our website here: <https://www.shap.cumbria.sch.uk/uniform-information/>

The school colour is Maroon. Children are encouraged to wear a simple uniform:



- Boys School Uniform: grey trousers, maroon sweatshirt or cardigan, white or maroon polo shirt and sensible black shoes (not trainers). (Reception children may still benefit from wearing Jogging bottoms or leggings that are easy to pull up and down until they are confident toileting independently).
- Girls School Uniform: grey skirt, pinafore dress or trousers, maroon sweatshirt or cardigan, white or maroon polo shirt, white socks and sensible black shoes (not trainers). (Reception children may still benefit from wearing skirts, Jogging bottoms or leggings that are easy to pull up and down until they are confident toileting independently)
- Nursery School Uniform: is optional, with a combination of yellow and purple sweatshirts and polo shirts. Jogging bottoms or leggings that are easy to pull up and down are best for our Nursery children.
- PE Kit: White PE T-shirt, maroon shorts, pumps/trainers, (optional: maroon tracksuit bottoms, maroon hoodie). Kits should be brought into school on Monday and taken home on Friday, or left in school for the half term if the kit remains clean. Please send this in a simple named draw string bag so that it is easily accessible for your child and doesn't take up too much space in our cloakrooms.
- There is also the option of purchasing a school fleece if the children want to wear this instead of a jacket, however it is not waterproof.
- Replacement book bags can be purchased from Sam Scotts too.
- For health and safety reasons, no form of jewellery may be worn, except for small sleeper studs in pierced ears, which must be removed by the child for PE or games (or by parents on the morning of PE Sessions).
- Please ensure that your child brings in a named waterbottle daily, and a named cap if the weather is sunny.

Uniform is available to purchase at Sam Scotts of Penrith (01768 866961) <https://samscotts.co.uk/collections/shap-uniform> where uniforms are already badged and may be tried on for size:

- Shap CE School Polo Shirt (burgundy, purple and yellow)
- Shap CE School Sweatshirt
- Shap CE School Cardigan
- Shap CE School PE Shorts
- Shap CE School PE T-shirt
- Shap CE School Hoodie for PE (optional)
- Shap CE School jogging bottoms for PE (optional) or useful for our Nursery / Reception children
- Shap CE School Fleece (optional)

Alternatively, uniforms may also be ordered from Lakeland Embroidery (01768 899095).

Please ensure that all items of uniform are clearly marked with your child's name, and easily identifiable by your child if they do not recognise their name or initials, they may recognise a picture or symbol.

Wraparound care

Early Drop Off Club and *After School Club* will run as per normal:

- *Early Drop Off Club* will run from 8.00 – 8.30, coordinated by Chloe Kendal ckendal@shap.cumbria.sch.uk. Places must be booked in advance for Early Drop Off Club to ensure that a member of staff will be present to meet your child at 8am. Chloe will meet your children on the yard, and activities can be organised to suit your child(ren)'s interests e.g. outdoor play, indoor play including board games, construction and small world play. Although we don't provide breakfast, your child can bring their breakfast to eat if preferred.
- *After School Club* will run from 3.30 – 5.30, coordinated by Shannon Crisp scrisp-hunter@shap.cumbria.sch.uk. It will take place in Mardale classroom and outdoors. Activities are reviewed on a half termly basis, and will be led by school staff and external coaches. If the children stay for two hours, they also get to have a snack time, and a 'chill and relax' in the final hour, with free choice of activities.



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Please pre-book *Early Drop Off Club* and *After School Club*. Booking forms are available from the school office, Shannon and Chloe, or on our Wraparound care section of our website:

<https://www.shap.cumbria.sch.uk/wraparound-care/>

Please return completed booking forms with payment to the school office as soon as possible, or by Tuesday 31 August at the latest. Please note that it is preferred if Early Club and After School club is pre-booked for each month rather than adhoc on the day.

Contingency Plans

Throughout the summer holidays, we will be considering any Government or Local Authority advice or announcements that are made, and we will amend our plans accordingly, keeping you updated as swiftly as possible. We now feel equipped to put into practice a 'Plan B' if we have to revert to our class bubbles again, and a 'Plan C' if remote teaching has to resume.

We hope that this letter has given you the information that you need to understand the arrangements for your child's return in the Autumn term. If you have any questions, please do not hesitate to email me.

Please note that the office will be closed from 4pm on Friday 16 July, and emails will not be checked until our staff return on the INSET day on Wednesday 01 September. If in the meantime you have any questions or queries, or if you wish to report incidences of COVID to allow us to assist with contact tracing (up until 24.07.21) please email me directly.

I do hope that you and your children have a wonderful summer holiday – I don't think there has ever been a year when we are more ready for a break. Take good care of yourselves, and we look forward to welcoming your children back into school on Thursday 02 September from 8am.

Kind Regards



Katie Chappell
Acting Headteacher
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